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ELLINGTON TOWN CLERK

HALL MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING
APRIL 19, 2016

ELLINGTON TOWN CLERK

- I. Chair John Halloran called the regular meeting of the Hall Memorial Library Board to order at 7:30 PM. Members present were Mary Clements, Dan Sclare, Janet Wieliczka, Judy Stomberg, Mary Blanchette, one guest and Library Director Susan Phillips. Mary Blanchette acted as recording Secretary.
- II. Citizens Forum – Francine, staff member was present.
- III. Approval of Minutes of the March 8, 2016 meeting – the minutes were unanimously approved (Sclare/Clements).
- IV. Treasurer's Report for March 2016 was presented by Susan Phillips and reviewed by the Board members.
- V. Current Year Budget – Sue Phillips distributed a copy of the Year-To-Date Budget Report for the year ending April 30, 2016. Expended totals were where they needed to be for the period.
- VI. Library Director's Report – Sue Phillips distributed copies of the Director's Report dated April 19, 2016. Among the items discussed include updating the credit card machine, new titles for the State Library services, an update on programs including the upcoming Holi festival on May 7 and the resolution of roof issues.
- VII. Friends of the Library Report - Sue Phillips reported that the Friends have given \$2000 towards Hoopla for Kids, \$100 for pens for the State wide Passport to Connecticut Libraries Program and money for pass to Mystic Seaport. They raised over \$1800 from the book sale.
- VIII. Old Business – none.
- IX. New Business – All library business emails must be conducted via the official Town of Ellington email addresses. Addresses for board members have been created and notification and instructions were sent out from the Selectman's Office. The After Hours Patrons Policy changes were approved (Clements/Wieliczka). It was moved to add the Budget Adjustment request from the Town to the agenda (Wieliczka/Sclare). It was voted to take 1% (\$7500) from the Book Budget per the request from the Board of Finance. (Wieliczka/Clements).
- X. Trustees Concern – None.
- XI. Correspondence – None.
- XII. Adjournment – The meeting was adjourned at 8:40 PM (Clements/Sclare).

Respectfully submitted,



Mary Blanchette